



MONTENEGRO
ENVIRONMENTAL PROTECTION
FUND

(Eco-Fund)

Based on Article 76 paragraph 4 of the Environmental Law ("Official Gazette of Montenegro", No. 052/16, 073/19), Article 13 of the Articles of Association of the Environmental Protection Fund ("Official Gazette of Montenegro", No. 61/19), Rulebook on the requirements to be fulfilled by beneficiaries, the manner of allocation and use of funds of the Environmental Protection Fund, Rulebook on the procedure of announcing a Public Competition, evaluation of applications and decision-making in the selection of beneficiaries of funds of the Environmental Protection Fund, Rulebook on the method of monitoring the intended use of funds of the Environmental Protection Fund and the Decision of the Board of Directors of the Eco-Fund on the adoption of the Annual Program for announcing Public Calls for 2022 of 19.04. 2022 (number: 01-077/22-117/3), Eco-Fund announces on 05.05.2022.:

PUBLIC CALL
FOR THE ALLOCATION OF SUBSIDIES FOR THE
IMPLEMENTATION OF WASTE DISPOSAL PROJECT
(so-called "wild landfill")

1. PUBLIC CALL

The subject of the Public Call for the allocation of grants (subsidies) for the implementation of waste disposal projects (so-called "wild landfills") (hereinafter: Public competition) is an incentive for measures to eliminate illegal waste disposal, rehabilitation and remediation of unorganized landfills ("wild landfills"), which is prescribed by the State Waste Management Plan in Montenegro, as a specific goal in the domain of waste selection, reuse and recycling.

2. PUBLIC CALL OBJECTIVE

The allocation of grants (subsidies) under this Public Call is conducted with the aim of providing support to local self-government units (hereinafter: LGUs) in prevention from

illegal waste disposal projects as well as prevention from creating new illegal landfills, i.e. fulfilling the obligations stipulated in the local waste management action plans. A significant problem of all local governments are unorganized ("wild") landfills where waste disposal is mostly uncontrolled, i.e. measures are not implemented to reduce its harmful impact on the environment and human health. Therefore, as a specific goal in the domain of waste selection, reuse and recycling within the framework of local action plans for waste management, the elimination of illegal waste disposal, rehabilitation and remediation of uncontrolled landfills ("wild" landfills) is defined.

"Wild landfills", i.e. uncontrolled landfills, represent an area where waste is dumped illegally and pose a great danger to all components of the environment, primarily due to pollution of land, air, surface and underground water and the sea, and therefore directly or indirectly affect human health.

3. BENEFICIARIES

The right to Eco-Fund subsidies according to this Public Call can only be exercised by local self-government units (LGUs)/business companies registered for the provision of utility services (hereinafter referred to as utility companies) - hereinafter referred to as beneficiaries of the subsidies.

The maximum amount of the Eco-Fund support that the beneficiary can obtain under this Public Call is a maximum of 80% of acceptable and justified costs of the total value of the investment, i.e. a maximum of 34,000 euros, VAT included, while the beneficiary participation is in the amount of at least 20% of the total costs.

According to this Public Call, the beneficiary can submit one (1) application for the allocation of subsidies for the waste disposal project, which may include one or more sites with "wild landfill".

The total available subsidies for the implementation of this Public Call provided by the Eco-Fund are in the amount of EUR 170,000.00.

4. GENERAL CONDITIONS TO BE MET BY BENEFICIARY

The right for the allocation of Eco-Fund subsidies for the project of waste disposal in accordance with this Public Call can only be exercised by LGUs/municipal companies that:

- submit an application for the allocation of Eco-Fund subsidies in accordance with the Public Call conditions;
- submit mandatory documentation and fulfill all conditions according to this Public Call;
- don't have blocked bank accounts;
- don't have tax liability according to the Revenue and Customs Administration of Montenegro;
- accept the subsidy conditions in accordance with this Public Call and the general acts of the Eco-Fund;

- close an Agreement on the allocation of subsidies with the Eco-Fund, and
- meet other conditions established by the Public Call.

5. MANDATORY DOCUMENTS

The application for the subsidies for the waste disposal project contains the following documents:

- a) Application of LGU/utility company for the allocation of waste disposal subsidies:
 - **Form 1** with general information about the Applicant, signed and certified by the responsible/authorized person, Beneficiary;
 - financial summary (planned project budget, funding sources and cost specification);
- b) An informative offer for the waste disposal, which contains:
 - The estimated amount of the cost of creating the waste disposal Plan (Annex I) with pro forma invoice;
 - Narrative description of the project signed by an authorized person containing: project task, project objectives, description of the current state, list and description of works and activities; overview of works and specification of costs, expected results and effects of the project (effects on the environment and economic-financial effects) with performance indicators, planned dynamics of the project, photo documentation, attachments;
 - The estimated amount of the work costs (design estimate);
 - The estimated amount of the costs of professional work supervision.
- c) Minutes/decision of the communal inspector and/or minutes/decision on the conducted inspection and the ordered landfill disposal;
- d) Certificate issued by the Revenue and Customs Administration of Montenegro for paid the due taxes and contributions (value added tax, taxes and contributions on personal income of employees, tax on the profit of legal entities, etc.), not older than 30 days from the date of application for a Call;
- e) Certificate from the competent Local Public Revenue Administration of settled obligations based on local public revenues (real estate tax, personal income tax surcharge, utility fees and fees), no older than 30 days from the date of application for the Call;
- f) A signed and certified statement (**Form 2**), under material and criminal responsibility, whether the VAT contained in the invoices for determining the costs justified by the Eco-Fund will be used or will not be used as input tax in the accounting period;
- g) Declaration of the applicant - ability to implement the planned investment within 60 calendar days from the signing of the Subsidy Allocation Agreement with the Eco-Fund (**Form 3**);
- h) Statement of the applicant regarding the allocation of low-value aid - de minimis aid (**Form 4**);

- i) Original extract from the Real Estate List with all attachments, which establishes the right of ownership of the location/s where the waste is located (provide an extract from the cadastre not older than 30 days from the date of application for the Call);
- j) Statement - power of attorney confirming that the person is authorized to submit the documentation (**Form 5**);
- k) Statement on accuracy and truthfulness of data
(**Form 6**).

Additional documentation

1. Documentation on the procurement conducted in accordance with the internal act on simple procurement:
 - a. The offer of the selected bidder,
 - b. Purchase order or signed contract with the selected bidder,
 - c. Other documentation at the request of the Eco-Fund.
2. Documentation on the procurement conducted in accordance with the Law on Public Procurement:
 - a. Minutes on the review and evaluation of bids,
 - b. Selection decision,
 - c. The offer of the selected bidder,
 - d. Signed contract with the selected bidder/s,
 - e. Other documentation at the request of the Eco-Fund.
3. Account/eAccount,
4. Temporary/final situation certified by expert supervision and responsible/authorized person, Beneficiary,
5. Expert supervision report on the works,
6. Utility inspector's report on the performed remediation, and
7. Other documentation at the request of the Eco-Fund for the purpose of determining subsidy request justification.

The entire documentation submitted on the basis of this Public Call remains in the subject archive of the Eco-Fund without the obligation to return or copy it on the part of the Eco-fund.

At the moment of submission of the application to the Eco-Fund, the applicant receives a confirmation of the submission of the application with the indicated day, hour and minute of submission, with the indicated request code/code.

NOTE:

All the above statements must be notarized.

You can download all the necessary forms, applications, statements and other documents from the official website of the Eco-Fund at the following address: www.eko-fond.me

6. CRITERIA FOR THE ALLOCATION OF FUNDS

Basic criteria (75 points in total):

1. The degree of direct impact of the project on environment..... up to 40 points
2. Technical characteristics of the projectup to 10 points
3. Financial characteristic of the project.....up to 15 points
4. Readiness of the project for implementation (preparation of documentation, requested permissions and consent).....up to 10 points

Other criteria (total of 25 points):

1. Sustainability of project results (possibility of continuous/long-term application of project results even after support completion..... up to 5 points
2. The location(s) of illegal landfills is/are in an area inhabited by members of the Roma national minority, i.e. or close byup to 10 points
3. Index of the development of the municipality in which the project implementation was planned upup to 10 points

The maximum number of points that can be allocated to the user of Eco-Fund funds is

100.

Requests with a higher number of collected points have priority in the allocation of funds.

A project rated with 0 points for the basic criteria will not be taken into consideration. Information and documentation related to the basic criterion from point 4, necessary for the evaluation of the readiness of the project for implementation, can be supplemented in accordance with the requirements of the Eco-Fund during the evaluation of the fulfillment of the formal and legal conditions of the application.

In the event that according to any of the basic criteria from points 2, 3, and 4 determined by the Public Call, 0 points are allocated, the Commission may reject the offer or, in accordance with the conditions of the Call, request additional documentation within a certain period.

In the event of an equal number of points, the priority is given to the beneficiary who submitted the application earlier.

7. PLACE AND DEADLINE FOR APPLICATION SUBMISSION

The documentation is submitted:

- by registered mail or handing it to the Eco-Fund protocol in a closed envelope with the name and address of the Eco-Fund, the name and address of the applicant, indicating the subject of the Public Call to which the application refers;
- address: Environmental Protection Fund, Ul. Slobode 2, 81000 Podgorica;
- with the indication: "Documentation for the Public Call for the allocation of non-refundable incentives (subsidies) for the implementation of projects for the waste management (so-called "wild landfills")".

Submission of applications begins on the day of publication of the Public Call.

The deadline for submitting applications is 45 calendar days from the date of publication of the Public Call, that is, until 3:00 p.m. in the premises of the Eco-Fund,

ending on June 20, 2022.

The results of the Public Call will be published on the website of the Eco-Fund.

8. PROCESSING OF DOCUMENTATION

Eco-fund will evaluate applications:

- submitted by the applicants who were designated by this Public Call as beneficiaries of the Eco-Fund;
- that are the subject of this Public Call;
- that contain all the prescribed documentation by the Public Call.

Applications that are not submitted within the prescribed period, in the manner and in the form prescribed by this Public Call, will be considered unacceptable and will not be considered.

Applications that do not meet the formal and legal requirements will be rejected. The Commission can ask the applicant to supplement the documentation and assign them a deadline of 5 working days for the delivery of the same. If the applicant submits the amended documentation within the specified period, the day of receipt of the amended documentation will be considered the day of receipt of the complete application. In the event that the applicant does not submit additional documentation within the given deadline, it will be considered that he has abandoned the application, and the Eco-Fund will inform him in writing that, for the stated reason, he cannot claim the right to the funds provided for in this Public Call.

By supplementing the documentation, it is not allowed to change the application in a way that increases the requested subsidies from the Eco-Fund.

The Eco-Fund will deliver to the applicant in writing the Decision on the selection of the beneficiaries of the funds, and the list will be published on the official website of the Eco-Fund. Against the Decision on the selection of beneficiaries of the Eco-Fund's subsidies based on the published Public Call, the applicant who has not been granted the subsidies can submit an objection to the Eco-Fund within 5 working days of receiving the notification.

9. CONCLUSION OF AGREEMENT WITH BENEFICIARIES AND METHOD OF PAYMENT OF SUBSIDIES

The Eco-Fund will conclude an Agreement on the allocation of Eco-Fund subsidies with the applicants who have obtained the right to use the subsidies by the Decision and will pay the funds to the beneficiarie's bank account, under the conditions and within the time limit stipulated in the Agreement.

The contract regulates the amount of approved subsidies of the Eco-Fund and the dynamics of their allocation, the conditions and method of using the allocated funds, the documentation that the beneficiary of the funds is obliged to submit to the Eco-Fund, the term of validity of the contract, which will be determined in accordance with the updated dynamic plan submitted by the beneficiarie, and other mutual rights and obligations of beneficiary and the Eco-Fund.

After making the Decision on the selection of the beneficiary, and before signing the Agreement, the authorized Eco-Fund person has the right to perform an inspection and determine the zero balance. Controls can be performed at any time during the implementation of the project.

The agreed amount of financial support will be stated in the Agreement, and the approved financial support is both an estimate of costs and an upper limit for acceptable and justified costs, which must be based on actual costs and not on an arbitrary estimate.

The beneficiary, after the implementation of the project, submits the Financial and Narrative Report to the Eco-Fund. Subsidies are awarded with the condition of submission of complete reports and after an on-site control of the works performed by an authorized person appointed by Eco-Fund - Final report on the implementation of the project of waste management (wild landfills). The final report is submitted no later than 30 days from the day of the project implementation and should contain an overview of the activities undertaken during the implementation of the project, the results achieved, as well as financial indicators of the funds spent, a description of changes in the implementation of the project that affect the implementation costs, all deviations from the plan implementation of the project, with an explanation.

The contract cannot change the provisions that change the criteria and conditions for the allocation of funds, which are determined by the Public Call and in accordance with the same decision on the allocation of subsidies.

Eco-Fund does not participate in the contracting of business relationships between beneficiaries and other partners in the implementation of this Public Call and cannot: participate/mediate in their resolution, bear the consequences in disputes and claims that may arise on the basis of these business relationships, consider them as a justified reason if they are contrary to the conditions of this Public Call, the decision and the concluded contract with Eco-Fund.

After the implementation of the project, the beneficiary is obliged to submit to the Eco-Fund reports on the achieved environment project effects, that is reports provided in the contract for a period of up to five years after implementation.

The time frame for the implementation of the project is 60 calendar days from the date of conclusion of the Agreement between the Eco-Fund and the beneficiaries, no later than September 1, 2022.

Eligible expenses

With the funds determined by this Public Call, it is possible to cover the costs that will be realized from the date of publication of the Public Call, as well as within the agreed deadline for the implementation of the project:

- Creation of project and technical documentation;
- Plan for the waste management with an estimate of the costs of the works (Annex I);
- Geodetic survey of the location/s, if being prepared;
- Works on the waste management and its disposal, as well as equipment and works on the establishment of measures to prevent the re-disposal of waste at cleaned sites;
- Expert supervision over the waste management.

Note: Separately collected waste from the site must be handed over to authorized collectors or disposed of directly at the regional sanitary landfill. The collection and transport of this waste can be conducted by companies and entrepreneurs who meet the requirements of Article 36 paragraph 1 of the Law on Waste Management ("Official Gazette of Montenegro", No. 64/11 of 29 December 2011), i.e. those registered in the collector register, that is, the waste transporter managed by the Environmental Protection Agency.

In order to be acceptable, according to this Public Call, costs must meet the following conditions:

- They have to be clearly indicated in the offer of the selected contractor, which contains evidence of the efficiency and technical characteristics of the equipment (manufacturer's certificates);
- They have to be harmonized with real market prices valid at the time of project preparation and implementation. If the commission assesses that the presented costs do not correspond to real market prices, it is authorized to request an explanation from the applicant, and ultimately to reject the application if the clarification procedure has a negative outcome according to the commission's assessment;
- They have to be aligned with the principles of fair financial management, which especially refers to the value of the invested money and the effectiveness of costs (getting the right value for the invested money);
- The costs were incurred for the preparation of technical documentation from the day of the announcement of the Public Call, while the costs for procurement and works and professional supervision after signing the Contract with the beneficiary of the subsidy within the agreed period (retroactive cost coverage is not allowed);
- During the period in which the project is implemented, the costs must be recorded in the applicant's financial books, must be recognizable and verifiable, and supported by original documentation that must be made available to Eco-Fund.

The justified cost represents a necessary and real expenditure incurred by the procurement of works, goods and services, which is recognized by the Eco-Fund, after checking the documentation that is the basis for the payment, and which was submitted by the beneficiary.

VAT is considered a justified cost if the VAT in the accounts for determining the justified costs to the Eco-Fund is not used as input tax in the accounting period. Aid funds will be paid only for justified costs of the total investment value incurred after the publication of this Public Call in daily newspapers and on the Eco-Fund website (www.eko-fond.me). The time of incurring costs is determined by the date of issuing the invoice of the selected executor of works, goods and services.

Before the start of waste management works, the authorized person of the Eco-Fund will visit the site for the purpose of determining all relevant data related to the implementation of the project.

Removal of waste thrown into the environment from plots owned by the local self-government unit or the state of Montenegro is an acceptable cost. In the event that the plots are owned by the state of Montenegro, it is necessary to obtain the consent of the competent authority before the start of the works.

Waste management on private lots is not an acceptable cost.

It is necessary to prepare an estimate of the costs of works for all locations that are applied for, sort it out by type of waste and to dispose of it in the manner prescribed by law.

Arrange the location/s in such a way as to prevent the re-disposal of waste.

Disallowable expenses:

- Costs incurred before the publication date of this Public Call, regardless of whether they cover any of the above-mentioned items;
- Costs of office supplies;
- Purchase or lease of land and existing facilities;
- Interest, fines, financial penalties and court costs;
- Bank costs (commissions, transfers, etc.);
- Used/second-hand equipment, devices (systems);
- Maintenance, depreciation and space rental costs;
- In kind costs;
- Insurance costs;
- Items funded from other sources (to avoid double funding).

10. OTHER INFORMATION

This Public Call was published in the daily newspapers "Pobjeda", "Vijesti" and "Dan", and on the website of Eco-Fund (www.eko-fond.me).

By submitting documentation to this Public Call, the applicant gives permission to Eco-Fund to publish basic data about him and the applied project on the website of Eco-Fund and in other reports.

Additional information can be obtained by phone: +382 20 262 933, or by e-mail to the address: info@eko-fond.me.

11. ATTACHED DOCUMENTATION

1. Form 1 - General information about the Beneficiary
2. Form 2 - statement under material and criminal liability, if VAT will be used in the invoices for determining costs justified by the Eco-Fund or will it not be used as input tax in the calculation period.
3. Form 3 - Statement of the applicant that he is able to conduct the planned investment within 60 calendar days from the signing of the Fund Allocation Agreement with the Eco-Fund.
4. Form 4 - Statement of the applicant regarding the award of low-value aid - de minimis aid.
5. Form 5 - Statement/power of attorney confirming that the person is authorized to submit the documentation
6. Form 6 - Statement on accuracy and truthfulness of data
7. Annex I

Guidelines for the preparation of the Waste management Plan

The waste management plan with the estimated work costs may cover one and/or more sites in the area of the local self-government unit, which is necessary to explain in the descriptive part.

Acceptable sites are also speleological facilities in the area of the local self-government unit, that is the costs of expert assistance in extracting waste and cleaning these facilities. The plan should determine the approximate composition of disposed waste and determine the exact locations/positions of disposed waste with photo documentation. The plan must also include measures to prevent the re-disposal of waste at the cleaned locations (eg a no-disposal board, fence, video surveillance, municipal police officer supervision, etc.).

An integral part of the Plan should be proof of land ownership and a real estate deed for the locations where the discarded waste is located.

8. Rulebook on determining the list of the level of development of local self-government units ("Official Gazette of Montenegro", no. 077/19 of 31.12.2019, 113/20 of 25.11.2020).

„Prilog

Stepen razvijenosti jedinica lokalne samouprave
Crne Gore, prosjek za period 2016-2018.

Jedinica lokalne samouprave	Indeks razvijenosti (Crna Gora=100)	Stepen razvijenosti jedinice lokalne samouprave	Grupe (prema % odstupanja od prosječne vrijednosti indeksa razvijenosti u Crnoj Gori)	
Budva	157,01	1.	Iznad 125%	Šesta grupa
Tivat	133,83	2.		
Podgorica	121,12	3.	Od 100% do 125%	Peta grupa
Kotor	118,91	4.		
Herceg novi	115,33	5.		
Bar	100,53	6.		
Danilovgrad	94,97	7.	Od 75% do 100%	Četvrta grupa
Nikšić	93,54	8.		
Cetinje	91,19	9.		
Žabljak	89,98	10.		
Ulcinj	83,47	11.		
Plužine	82,35	12.		
Pljevlja	78,55	13.	Od 50% do 75%	Treća grupa
Kolašin	74,11	14.		
Mojkovac	73,48	15.		
Šavnik	66,47	16.		
Bijelo polje	64,78	17.		
Berane	58,43	18.		
Tuzi	56,35	19.		
Rožaje	52,73	20.		
Plav	47,24	21.	Ispod do 50%	Druga grupa
Gusinje	43,96	22.		
Andrijevica	41,60	23.		
Petnjica	28,13	24.		